

## SECONDED NATIONAL EXPERT- JOB PROFILE

### Operational Officer (Operational Response Division)

#### **Tasks and responsibilities:**

Reporting to the Head of Sector or to the Manager of the Frontex Operational Coordination Center (FOCC), the main duties related to these positions are:

- To contribute to the sector's operational activities at the EU external maritime borders, in particular in terms of the development and smooth implementation of the operational tasks assigned to the Unit;
- To manage and coordinate operational activities at the EU external maritime borders, including identification of operational needs, planning, implementation and evaluation of operational activities, reporting on operational results according to instructions provided by the Sector's management. These activities encompass, *inter alia*, the preparation of operational plans/ specific activity plans/ Specific Modalities, reports, written communications, briefing notes and responding to enquiries related to the activities and/or coordination of implementation measures in the operational areas;
- To support the FOCC manager in running the centre and the monitoring of the Frontex operational activities;
- To contribute with his/her professional competencies to the different tasks of the sectors or centre where he /she is involved in, facilitating the application of sound management of the work and achievement of objectives;
- To lead and manage international teams in the areas of responsibilities assigned by the sector/ centre's management in good cooperation with internal entities and other stakeholders;
- To coordinate and organize meetings, workshops, seminars and to establish network for cooperation in the field of sector/centre's activities;
- To follow the latest developments, technologies, methods and practices in the field of Unit/Sector's activities and promote their implementation within the sector;
- To provide the Sector's management and other team members with expertise on all aspects of coast guard functions and Integrated Border Management based on his/her professional competencies, promoting best practices and knowledge-sharing within the team and the sector.

#### **Selection criteria:**

##### **Professional qualifications, competencies and experience required:**

#### **Essential:**

- At least 5 years of experience in management and/or implementation of operational activities in the area of border control/law enforcement and/ or other Coast Guard functions
- Experience of working in international environment
- Experience in planning, implementing, evaluating operational activities and/or related projects

- Knowledge of Schengen Border Code, The European IBM, Frontex operational activities, standards and practices of EU human rights policies, main maritime international conventions

**Assets:**

- Experience in leading teams in operational border control activities and / or other Coast Guard functions activities
- Appropriate professional knowledge related to the above mentioned areas, including relevant EU and international law, in particular on the Schengen Border Code, UNCLOS, SAR/SOLAS, knowledge on issues regarding fundamental rights and access to international protection
- Experience in participation in maritime Frontex coordinated operational activities (Joint Operations/Rapid Border Interventions/Pilot Projects/Coast Guard functions etc.)
- Experience in operational centers related to border control activities and/ or other Coast Guard functions activities

**Personal skills & competencies required:**

- Good command of English
- Time management skills and ability to relate with people of different cultural and professional background whilst maintaining impartiality and objectivity
- Proficient user of standard office software (MS Office or similar)